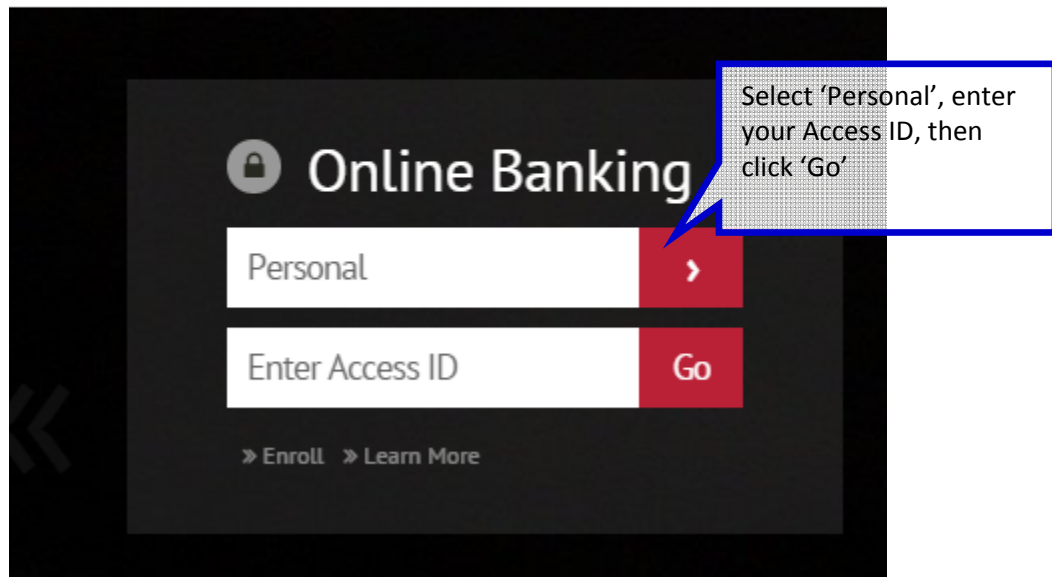


Account Alert(s)

Automated Messaging allows you to establish criteria for an email or online message to be sent to you automatically if the established conditions occur. For example, a message could be sent to inform you that your account balance has dropped below a specified amount, or that a certain check number has cleared.

STEP BY STEP INSTRUCTIONS

1. Launch your internet browser
2. Navigate to the following URL: <http://www.sunwestbank.com/>
3. Log in by selecting 'Personal' in the drop down menu and enter your Access ID, then select the 'Go' button



- Click on '0' to open the alerts screen Click 'New' to create a new message for a specified type, or click the message titles on the right to view messages that have been received

Sunwest Bank

Accounts Express Transfer

Click on the zero or number in the brackets

Welcome MARKETNG-DEPT-TEST-ACCOUNT. You have [0] unread and [0] read messages.

Account	Description	Balance
0000	BUS LOW COST CKG	3.44
00000000	PREMIUM EADVANTAGE	17.70
00100000	INTERNAL TEST ACCOUNT	6.72
00001010	INTERNAL MOBILE BANKING	.00
00001000	INTERNAL MOBILE BANKING TEST	10.00
00000000	TEST HSA ACCOUNT	8.20
00000000	Test Per Checking	2.91
01100010	TEST SAVINGS ACCOUNT	11.97
000000	Test IRA CD	25.00

Express Transfer

Transfer Detail

Transfer From: BUS LOW COST CKG 0000 0010

Transfer To: PREMIUM EADVANTAGE 0000

Transfer Amount:

Transfer Date: 04/03/2014

Advanced Transfer Options
Advanced Scheduled Transfers

Next >

- Click on the account type on which Alert(s) need to be set

Alerts

[Checking\(0\)](#)

[Savings\(0\)](#)

[Certificate of Deposits\(0\)](#)

Select appropriate account type

Sunwest Bank currently offers these Account Alerts:

ACH Deposit Notice - An alert will be generated every time an electronic deposit is received on the selected account.

Check Cleared - An alert will be generated when the specified check has cleared your account.

Daily Checks Cleared - An alert will be generated with a total amount of the day's check cleared.

Daily Deposit Notice - An alert will be generated with a total amount of the day's deposits.

Daily Withdrawal Notice - An alert will be generated with a total amount of the day's withdrawals.

Low Balance - An alert will be generated every time the balance on the selected account is below the set amount.

5. Click on ' [Setup New Alert](#) '

The screenshot shows a web interface for managing alerts on a 'Checking' account. At the top, there is a header 'Checking' with a close button (X). Below it, there are two sections: 'Alerts' and 'Notify When'. The 'Alerts' section shows 'No Alerts' and has 'View' and 'Delete' links. The 'Notify When' section shows 'No Notifications' and has 'New', 'View', 'Edit', and 'Delete' links. At the bottom, there is a 'Setup New Alert' link and a 'Back' button.

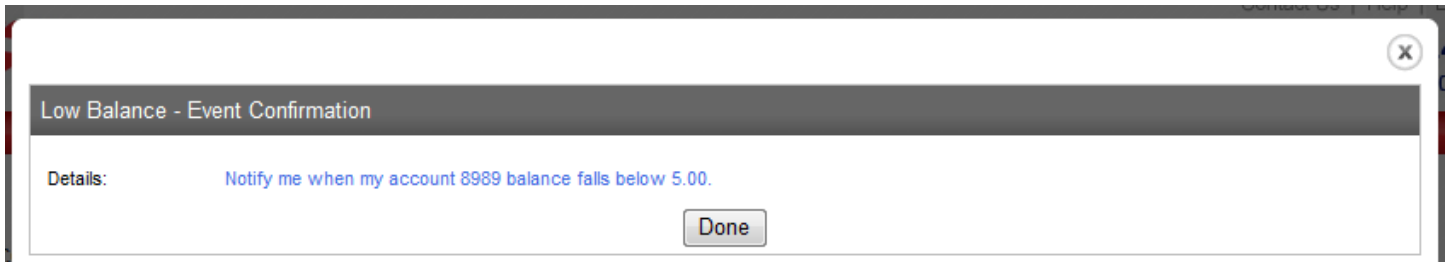
6. Select a Category type and Select a Type, then click on ' [Next](#) ',

The screenshot shows the 'New Alert' setup screen. It has two dropdown menus: 'Select a Category:' and 'Select a Type:'. The 'Select a Category:' dropdown is set to 'Checking'. The 'Select a Type:' dropdown is open, showing a list of options: 'ACH Deposit Notice', 'ACH Deposit Notice', 'Check Cleared', 'Daily Checks Cleared', 'Daily Deposit Notice', 'Daily Withdrawal Notice', and 'Low Balance'. The 'Low Balance' option is highlighted. There are 'Next' and 'Cancel' buttons at the bottom.

7. This following step is to set up a notification for a Low Balance. Select an 'account' and a set 'amount' that every time the balance on the selected account is below the set amount if will generate a notification. Enter the frequency of the alert and delivery type (message on online banking or email). Click ' [Finish](#) '

The screenshot shows the 'New Low Balance - Event' setup screen. It has a dropdown menu for 'Notify me when my account' set to '8989'. To the right, it says 'balance falls below' followed by a text input field containing '5'. Below this, there is a 'Check Every:' section with a dropdown menu set to '24 Hours'. There is also a 'Send To:' section with a dropdown menu set to 'E-Mail'. At the bottom, there is an 'E-Mail Address:' section with a text input field containing 'sbo@sunwestbank.com'. There are 'Finish' and 'Cancel' buttons at the bottom.

- Click 'Done' after reviewing your alert confirmation



- Congratulations, you have now completed an Alert Set Up!

